



APPLICATION FOR EMPLOYMENT

ABN 83 001 036 068

All questions must be completed

Central Coast Leagues Club is an Equal Employment Opportunity Employer

Position applied for: _____ Full-time Part-time Casual

PERSONAL DETAILS:

Surname:	Other Names:
Address:	
Postcode:	Date of Birth:
Tel No. (home)	Mobile No.

EMPLOYMENT HISTORY: (List last three (3) employers - 'present employer first')

Business Name and location	Position held	Dates to/from	Reason for leaving
1.			
2.			
3.			

REFEREES NAMES AND CONTACT DETAILS:

Referee Name	Relationship to you (work/personal)	Contact details

EDUCATION AND TRAINING:

Type of Education	Qualification	Date Completed	Name of Institution
Secondary			
Tertiary			
Other courses completed			

HOSPITALITY SKILLS: (Please tick if experienced in any of the following skills in the hospitality industry)

Supervisor <input type="checkbox"/>	Gaming Attendant <input type="checkbox"/>	Change Desk <input type="checkbox"/>	Bar <input type="checkbox"/>
Functions <input type="checkbox"/>	TAB <input type="checkbox"/>	Barista <input type="checkbox"/>	Cellar <input type="checkbox"/>
		Cleaner <input type="checkbox"/>	

AVAILABILITY:

Are you available to work nights, weekends and public holidays? Yes No
Are you available to work rotating rosters and call-ins to work? Yes No

Please state any limitations on your availability _____

GENERAL:

Do you have a close personal relationship with any person at the Club? Yes No
If yes, name of person: _____

Have you ever been convicted of a crime? Yes No
Are you legally entitled to work in Australia? Yes No

What identification can you produce? Passport Birth Certificate Other _____

Are you aware of any physical or mental condition likely to affect the full performance of your duties in employment? Yes No
If yes, please give full details:

Are you agreeable to undertaking a health assessment? Yes No

Please note:

- a) A three month probationary period is applicable to all new employees and during this probationary period the employee's performance will be reviewed to determine suitability for the position.

We reserve the right to install and operate overt surveillance equipment in the interests of safety, security and protection of employees and assets.

DECLARATION:

I understand that this form is only an application for employment. I authorise the Club to obtain information from any person concerning my suitability for employment with the Club and I hereby release any such person from all liability for any damage, claims, costs, expenses which may arise from the provision of such information. I further declare that the statements made by me in this application are true, complete and correct. I understand that a false or misleading answer to any question in this application will be regarded as misconduct, as detailed in the Central Coast Leagues Club Staff Handbook, and will be grounds for termination of my employment.

DATE: _____ SIGNATURE: _____

OFFICE USE ONLY

Identification Sighted: Yes Comments: _____